

## Changes to the learning agreement (Part II) Mobility type: Semester(s)

Name of the student: \_\_\_\_\_

Planned period of mobility: from (month/year) \_\_\_\_\_ to (month/year) \_\_\_\_\_

**Table A2 - Exceptional changes to Table A**  
(to be approved by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)

| Component code<br>(if any) | Component title at the Receiving Institution<br>(as indicated in the course catalogue) | Deleted component<br>[tick if applicable] | Added component<br>[tick if applicable] | Reason for change | Number of ECTS credits<br>(or equivalent) |
|----------------------------|--|---|---|-------------------|---|
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |   |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |   |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |   |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |   |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |   |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |   |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |   |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |   |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |   |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |   |

**Table B2 - Exceptional changes to Table B (if applicable)**  
(to be approved by the student and the responsible person in the Sending Institution)

| Component code<br>(if any) | Component title at the Sending Institution<br>(as indicated in the course catalogue) | Deleted component<br>[tick if applicable] | Added component<br>[tick if applicable] | Reason for change | Number of ECTS credits (or equivalent) | Automatic recognition                                    |
|----------------------------|--|---|---|-------------------|--|--|
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |  | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |  | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |  | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |  | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |  | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |  | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |  | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |  | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|                            |  | <input type="checkbox"/>                  | <input type="checkbox"/>                |                   |  | Yes <input type="checkbox"/> No <input type="checkbox"/> |

**Table C2 - Exceptional changes to Table C (if applicable)**  
(to be approved by the student and the responsible person in the Sending Institution)

| Component code (if any) | Component title or description of the study programme at the Receiving Institution | Short description of the virtual component (obligatory field) | Reason for change | Number of ECTS credits to be | Automatic recognition                                    |
|-------------------------|--|---|-------------------|------------------------------|--|
|                         |  |   |                   |                              | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|                         |  |   |                   |                              | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|                         |  |   |                   |                              | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|                         |  |   |                   |                              | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|                         |  |   |                   |                              | Yes <input type="checkbox"/> No <input type="checkbox"/> |

## Commitment of the three parties

### *Changes to the learning agreement*

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies. The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

| Commitment                                      | Name | Email | Position       | Date | Signature |
|---|------|-------|----------------|------|-----------|
| Student   |      |       | <i>Student</i> |      |           |
| Responsible person at the Sending Institution   |      |       |                |      |           |
| Responsible person at the Receiving Institution |      |       |                |      |           |

## Glossary

| Term  | Definition/Explanation   |
|---|--|
| <b>Nationality</b>                              | Country to which the person belongs administratively and that issues the ID card and/or passport.  |
| <b>The European Student Identifier (ESI)</b>    | A unique European Identifier number used to identify and authenticate students using the Erasmus+ Mobile App and/or the desktop version of the app to fill in and sign their online learning agreement. If the sending institution does not issue an ESI for its students an alternative mechanism for identifying and authenticating students can be accepted. For more information, visit the <a href="#">Erasmus Without Paper Competence Centre</a> .  |
| <b>Study cycle</b>                              | Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).  |
| <b>Field of education</b>                       | The <a href="#">ISCED-F 2013 search tool</a> available at <a href="http://ec.europa.eu/education/international-standard-classification-of-education-isced_en">http://ec.europa.eu/education/international-standard-classification-of-education-isced_en</a> should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.   |
| <b>Erasmus code</b>                             | A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.  |
| <b>Administrative Contact person</b>            | A person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.   |
| <b>Mobility type: Semester(s)</b>               | A study period abroad lasting at least one academic term/trimester or 2 months to 12 months  |
| <b>Short description of a virtual component</b> | An indication of whether the virtual component is an online course(s), embedded in an course(s) selected at the receiving institution, embedded in a blended intensive programme and/or other type of online activity at the receiving institution along with component title(s) or short description of the online activity.  |
| <b>ECTS credits (or equivalent)</b>             | In countries where the <a href="#">"ECTS" system</a> is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.  |
| <b>Automatic recognition</b>                    | All credits gained abroad– as agreed in the Learning Agreement and confirmed by the Transcript of Records – will be transferred without delay and counted towards the students' degree without any additional work or assessment of the student. This is signalled in the learning agreement by the "Yes" check box. If the "No" check box is selected, a clear justification needs to be provided and an indication on what other type of formal recognition will be applied e.g. registration in the students' <a href="#">diploma supplement</a> or <a href="#">Europass</a> Mobility Document. |
| <b>Educational component</b>                    | A self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.   |
| <b>Level of language competence</b>             | A description of the European Language Levels (CEFR) is available at: <a href="https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr">https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr</a>  |

|  |   |
|--|---|
| <b>Course catalogue</b>                              | Detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. |
| <b>Responsible person at the Sending Institution</b> | An academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.   |
| <b>Reasons for deleting a component</b>              | <ol style="list-style-type: none"> <li>1. Previously selected educational component is not available at the Receiving Institution</li> <li>2. Component is in a different language than previously specified in the course catalogue</li> <li>3. Timetable conflict</li> <li>4. Other (please specify)</li> </ol>   |
| <b>Reason for adding a component</b>                 | <ol style="list-style-type: none"> <li>5. Substituting a deleted component</li> <li>6. Extending the mobility period</li> <li>7. Adding a virtual component</li> <li>8. Other (please specify)</li> </ol>   |