

### Application Form: Internationalization Grant

<p><b>APPLICANT</b></p> <p>Full name:</p> <p>Faculty:</p> <p>Department/Institute:</p> <p>Position:</p> <p>If <i>other</i>, please specify:</p>	<p><b>CONTACT @ DEPT. OF INTERNATIONAL AFFAIRS</b></p> <table border="0"> <tr> <td>RW</td> <td>Eva Leptien</td> </tr> <tr> <td>WISO BWL, IFSH</td> <td>Gero Hemker</td> </tr> <tr> <td>MED/UCHE</td> <td>Katrin Tautermann</td> </tr> <tr> <td>EW</td> <td>Dr. Myriam Hummel</td> </tr> <tr> <td>GW, CSMC</td> <td>Antje Katzschner</td> </tr> <tr> <td>MIN, CLICCS, CUI, QU</td> <td>Jan Frömming</td> </tr> <tr> <td>PB</td> <td>Franziska Jerosch</td> </tr> <tr> <td>University admin., other</td> <td>Jan Frömming</td> </tr> </table>	RW	Eva Leptien	WISO BWL, IFSH	Gero Hemker	MED/UCHE	Katrin Tautermann	EW	Dr. Myriam Hummel	GW, CSMC	Antje Katzschner	MIN, CLICCS, CUI, QU	Jan Frömming	PB	Franziska Jerosch	University admin., other	Jan Frömming
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<p><b>GENERAL INFORMATION</b></p> <p>Aim of the Call:</p> <ul style="list-style-type: none"> <li>Facilitate the initiation and support the continuation of collaboration in research, teaching and administration, primarily with UHH's international strategic and profile partner universities. In exceptional cases, cooperation with other international partner universities may be eligible for funding if it serves the strategic objectives of the faculties.</li> <li>Foster activities at the partner university or in Hamburg that strengthen and deepen international partnerships and aim at creating long-term and sustainable partnerships.</li> </ul> <p>General framework:</p> <ul style="list-style-type: none"> <li>Call for applications: rolling deadline. Funding for successful applications is available until Dec 31st, 2024. Funds cannot be transferred to the next year.</li> <li>Please note that "<a href="#">in-depth reviews</a>" may delay the starting date of individual activities.</li> <li>Grantees must submit a report including a relevant photo no more than six weeks after the commencement of the funded activities.</li> </ul>	<p><b>FUNDING</b></p> <p>Funding is only available for expenses as detailed below:</p> <ul style="list-style-type: none"> <li>Mobility costs           <ul style="list-style-type: none"> <li>Outgoing (one mobility):               <ul style="list-style-type: none"> <li>Travel expenses (economy), accommodation, and per diem expenses (according to <a href="#">BRKG</a>), maximum funding for travel expenses depends on location, see "<a href="#">Eligible Partners and Expenditures</a>" information sheet.</li> <li>The duration of stay must be justified by the program and planned activities, maximum duration of stay is 12 days.</li> </ul> </li> <li>Incoming:               <ul style="list-style-type: none"> <li>Costs for accommodation in Hamburg for a maximum of 12 days and a maximum of 120,00 € per night</li> </ul> </li> </ul> </li> <li>Event costs           <ul style="list-style-type: none"> <li>e.g. welcome dinner: maximum of 35,00 € per person</li> </ul> </li> <li>Publication costs</li> <li>In exceptional cases, other costs are also eligible</li> </ul> <p>*** Visits of scientific conferences are not eligible for funding.***</p>
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#### APPLICATION REQUIREMENTS AND ELIGIBILITY

- Applicants must be employed by Universität Hamburg as a researcher (Professor, Post-Doc, Academic Assistant) or as administrative staff
- Applications of early career researchers must have the support from professor or doctoral supervisor
- Applications of administrative staff must have the support from their superiors
- Mobility must have impact on scholarly work, teaching and learning or intercultural exchange beyond the applicant's personal development
- One grant per person per year
- Strategic and profile partners eligible for funding are listed here ("[Eligible Partners and Expenditures](#)").
- If of strategic importance for the faculty, other international partner universities are eligible for funding.

#### SELECTION REQUIREMENTS

- Purpose of activity: Activity will establish or expand collaboration in research, teaching, or administration (network idea)
- Other researchers/staff at UHH are involved in the cooperation and the partnership is not solely based on individual contacts.
- Other sources of funding: Other sources of funding for the activity have been explored (third party funding, other co-funding).
- Contribution to Sustainable Development Goals
- Attention to diversity aspects
- Visibility of the activity (dissemination)

The Department of International Affairs greatly encourages sustainability and sustainable development. All applications with institutions that are not eligible strategic partners or profile partner institutions should demonstrate a clear reference to at least one of the UN Sustainable Development Goals.

**1. Are eligible strategic partner institutions or profile partnerships involved?**

Yes	No
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If yes, please select.

If no, please specify:

**2. Have you received funding from the Department of International Affairs with the partner institution before?**

Yes	No
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**3. Which categories best describe your activities (select multiple items, if applicable)?**

Research	Teaching (in person)	Teaching (online)	Knowledge transfer
Professional Development		Partnership development	
Other (please specify):			

**4. Title of your activity**

**5. Describe your activity, including its envisioned long-term impact.**



6. List all persons involved and their affiliations (remember to consider aspects of diversity).

7. Describe the envisioned timeframe for your activity.

8. Indicate all costs associated with the activity. Describe what expenses will be covered by the funding applied for here. Please refer to the “Eligible Partners and Expenditures” documents and the BRKG. For other expenses, please indicate your basis of calculation.

9. Is the activity connected to one or more UN Sustainable Development Goals?

\*The activity should be connected to a SDG, if no strategic/profile partner institution is involved.

Yes	No
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If applicable, please select SDGs to which your activity is connected to (select multiple items, if applicable).


If applicable: Describe how your activity is connected to or promotes the SDGs.