



## Instructions for the STiNE Online Enrollment Application for Exchange Students

1. Please go to the [online application portal](#). Click on "Create Account".

UHH > STiNE - Das Studieninfonetz

Startpage Application Course catalogue FAQ Service Contact

Username:  Password:  Log in Forgot password Deutsch

Mobile Version Communication

UHH > STiNE - Das Studieninfonetz

DER FORSCHUNG | DER LEHRE | DER BILDUNG

STiNE Das Studien-Infonetz

**Welcome to the online application portal of the Universität Hamburg**

You can apply online within the application period (01.12.-15.01. for the summer semester, 01.06.-15.07. for the winter semester and also 15.02.-31.03. for the international Master courses in the winter semester) for a course of study at the University of Hamburg using the STiNE-portal.

For this purpose please register for an application account. This can be done anytime after the official beginning of the application period (12 am on June 1st or February 15th or December 1st). Thereafter you will get your access data for the online application by email. This might take up to two hours depending on your email provider. If necessary please also check your spam filter settings.

If you are a foreign student who wants to apply for a temporary exchange program in the course of an agreement between universities (e.g. Erasmus) you can still access the application portal after the official application deadline.

**Topic overview:**

- Declaration of results and end of Acceptance period
- Important information
- Further questions regarding the application
- Technical support
- Helpful links

**Important information**

After you have accepted your place to study and completed the matriculation you cannot access your application account anymore! You will receive the access data for your new STiNE-account along with the temporary documents for the semester.

▲ Top of page

2. To apply for an applicant account please fill in the fields – mandatory fields are marked with an asterisk (\*) – and click on "Create account".

### Create user account

**Wichtiger Hinweis:** Durch den Button "Konto anlegen" wird ein Account generiert und Sie erklären sich damit einverstanden elektronisch mit der Universität Hamburg zu kommunizieren.

Please fill in the following fields.  
Mandatory fields are marked with an asterisc (\*)

**User data**

Title\*

First name\*

Middle name

Last name\*

Birth name

Date of birth\*  (DD.MM.YYYY)

Place of birth

Country of birth\*

E-mail\*  Your e-mail address is your username

Repeat e-mail\*

Create account

3. **Your applicant account information (username and password) will be sent to your email address.**  
**(Please also remember to check your SPAM filter!)**
4. **Once you have received your account information, you can log in to the application portal.**

UHH > STINE - Das Studieninfonetz

Startpage Application Course catalogue FAQ Service Contact

Mobile Version Communication

Username:  Password:  Log in Forgot password Deutsch

► Create Account  
► FAQ

**Welcome to the online application portal of the Universität Hamburg**

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- Important Information
- Further questions regarding the application
- Technical support
- Helpful links

5. **When you log in for the first time, you will be required to change your password and create a security question and answer. Click on "Submit" to finish.**

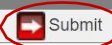
## Edit password and security question

### Note:

Please change your password and set a security question.

The password is case sensitive: "BrownBread91" and "brownBread91" are two different passwords.

The security question consists of a question and a security answer. Please choose a question, that only you can answer. Your security answer is encrypted and cannot be displayed later on. You will be asked the security question when requesting a new password.

		
Old password	<input type="password"/>	
New password	<input type="password"/>	
Repeat new password	<input type="password"/>	
Security question (max characters: 200)	<input type="text"/>	
Security answer (max. characters: 50)	<input type="text"/>	

6. **Indicate your citizenship and higher education entrance qualification and click on "Save".**

<b>My data</b>		
<b>Information on citizenship and country of higher education entrance qualification</b>		
Please state your citizenship If Citizenship is German, it is mandatory also in case of multiple Citizenships.*	<input type="text"/>	
Where did you acquire your higher education entrance qualification for university?*	<input type="text"/>	

No application started yet.

7. Proceed by clicking on “Find courses” offered.

**My data** Reset

---

Information on citizenship and country of higher education entrance qualification

Please state your citizenship  
If Citizenship is German, it is mandatory also in case of multiple Citizenships.\* EU/EWR

Where did you acquire your higher education entrance qualification for university?\* EU/EWR

**No application started yet.**

Find courses offered

8. **Select your desired degree program. Please note the different degree types. If you are unsure which degree type to choose, please contact your coordinator.**  
**For postgraduate programmes, please select Master in advanced. For Erasmus or Freemover, please select “Guest programme for international students”.**  
**Please only select the 1st semester, even if you are already studying in a higher semester at your home university.**

**Example: Application for a Master in advanced**

**Search criteria**

Subject: European and International Law Here you can restrict the courses offered to the subject you want to study.

Admission restriction: All Here you can restrict the courses offered to courses with unrestricted or restricted admission.

Degree type: All Here you can restrict the courses offered to the degree you want to gain.

Subject semesters:  Here you can restrict the courses offered to the subject semester you want to apply for.

Semester: All Here you can restrict the courses offered to the semester you want to apply for.

Search Reset

Search result				
Degree type	Subject	Subject semesters	Action	Note
Master in advanced or post-graduate studies	European and International Law (WiSe 24/25, admission restricted)	1	Apply	Hauptfach

**Example: Application for Erasmus and Freemover**

**Search criteria**

Subject: Medicine Here you can restrict the courses offered to the subject you want to study.

Admission restriction: All Here you can restrict the courses offered to courses with unrestricted or restricted admission.

Degree type: All Here you can restrict the courses offered to the degree you want to gain.

Subject semesters:  Here you can restrict the courses offered to the subject semester you want to apply for.

Semester: All Here you can restrict the courses offered to the semester you want to apply for.

Search Reset

Search result				
Degree type	Subject	Subject semesters	Action	Note
Guest program for international students (Erasmus and Freemover)	Medicine (WiSe 24/25, admission restricted)	1	Apply	Hauptfach - befristetes Gast-/Programmstudium für internationale Studierende (z.B. Erasmus), kein Abschluss möglich, für international gueststudents (e.g. Erasmus)
Guest program for international students (Erasmus and Freemover)	Medicine (WiSe 24/25, admission unrestricted)	1	Apply	Freemover
PhD - doctoral degree	Medicine (SuSe 24, admission unrestricted)	1	Apply	Hauptfach
PhD - doctoral degree	Medicine (WiSe 24/25, admission unrestricted)	1	Apply	Hauptfach
Staatsexamen	Medicine (WiSe 24/25, admission unrestricted)	1-7	Apply	Nur für genehmigte Studienplatztausche!

**Please check your selection and click on “Apply”.**

9. **You are now in the application portal for exchange students. Your applicant number is indicated in the Application status section. You will need it for tracking your information should any questions or technical complications arise with your application.**

Sections	
Name	Status
Introduction	
Personal details	
Correspondence address	
Information on your chosen degree program	
Further information on your studies	
Higher education entrance eligibility	
Applicant's declaration	
Final declaration	

Application status
The application's tracking number is: <b>BW-1930338</b> Please use the tracking number for any further communication about the application.

10. **Please read the introduction, confirm and click on Next.**  
**You can click Save at the bottom of the form any time to save the data you already entered.**

### VIII Aufbau-, Weiterbildungs- und Kooperationsstudiengänge - WiSe 24/25

#### Introduction

Welcome to Universität Hamburg's online application portal!

Please note the following information when enrolling for or transferring to a degree program.

You will be able to upload the documents required for enrollment under the Upload-Tab you will find in the online-application-form once you have completed the online application.

Documents to upload:

- proof of health insurance
- acceptance letter for your chosen degree program

Please note that we can only process your application to enroll for or transfer to a degree program once we have received all of the required documents.

Please click on Weiter (Next) to move to the next page in the online application.

Universität Hamburg  
Service für Studierende - Team Bewerbung, Zulassung und Studierendenangelegenheiten  
Alsterterrasse 1  
D-20354 Hamburg  
www.uni-hamburg.de/zulassungsfragen

Entry	Notes
I hereby confirm that I have read the introduction.* <input type="checkbox"/>	I hereby confirm that I have read the introduction and information about the online application.

Next

Save Save, then open application summary Application summary

## 11. Fill in your personal details. Click on "Next".

## VIII Aufbau-, Weiterbildungs- und Kooperationsstudiengänge - WiSe 24/25

## Personal details

	Entry	Notes
Form of Address*	Choose ▾	
First name*	International	Please enter the name by which you are commonly known (max. 20 letters).
Other First Names	<input type="text"/>	
Last Name Prefix	<input type="text"/>	E.g. von
Last name*	Student	
Birth Name	<input type="text"/>	Please enter your birth name.
Date of birth*	17.03.1997 <input type="text"/> (DD.MM.YYYY)	
Place of birth*	<input type="text"/>	
Country of Birth*	Spain ▾	
Nationality*	Choose ▾	
2nd nationality	Choose ▾	Wenn Sie eine 2. Staatsangehörigkeit haben, geben Sie diese bitte hier an.

Back

Next

Save

Save, then open application summary

Application summary

## 12. Fill in your contact information.

Under correspondence address, **do NOT enter a foreign address!** Instead, please enter your **exchange coordinator's address at the Universität Hamburg**. In the field 'Address Supplement', enter 'c/o Coordinator's Name' and his/her department/institute. **You'll find your coordinator's name and link to his/her address [here](#).**

## VIII Aufbau-, Weiterbildungs- und Kooperationsstudiengänge - WiSe 24/25

## Correspondence address

Please list the address to which all correspondence (such as semester registration etc.) should be sent.  
**NO foreign addresses!** Should it be possible, you may also list your coordinator's Department or Institute at the University of Hamburg.  
 Notifications will be provided in your account under "Dokumente".

	Entry	Notes
Street and house number*	<input type="text"/>	
Country*	Choose ▾	
Address Supplement	<input type="text"/>	Please provide any additional address information, e.g. "Apartment 20" or "c/o Mustermann." A list of towns/cities will appear when you click on Speichern (Save)—see below left. NB: Suggestions will only be provided for German zip codes. In case of a foreign address, please enter the town/city manually.
Zip Code*	<input type="text"/>	

Further Contact Details		
Required information	Entry	Notes
Landline	<input type="text"/>	
Cell phone	<input type="text"/>	
Email address*	international.student@web.c	
Unimail address		The university email address will appear here automatically for all enrolled students.

Further details		
Required information	Entry	Notes
Please indicate whether you have been or are currently enrolled at Universität Hamburg.*	<input type="radio"/> Yes <input type="radio"/> No	Also applicable if you participated in a General Orientation program, Studienkolleg or UniversitätsKolleg (preparatory course).
Existing Student ID Number	<input type="text"/>	If you already have a student ID number at Universität Hamburg, enter it here. Your student ID number is saved in your STINE account under Benutzerkonto (User account).
Please indicate whether you already have a STINE ID.*	<input type="radio"/> Yes <input type="radio"/> No	E.g. bax1234 (NB: Do not confuse your STINE account with your applicant account consisting of your email address and password. You will be assigned a STINE account once you have enrolled—so you will only have a STINE account if you are/were already enrolled at Universität Hamburg.)

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Stand: 2024 – Alle Angaben stehen ausdrücklich unter dem Vorbehalt eventueller Änderungen.

Last amended: 2024 – All information is subject to possible changes.

13. Fill in the details concerning your stay. **Attention!** Please only fill in the following information if you are applying for an Erasmus or Freemover study programme!

### VII Programmstudium - WiSe 24/25

#### Information on your academic stay

	Entry	Notes
What is the name of your home university?*	<input type="text"/>	f.e. John Hopkins University
In welchem Land liegt Ihre Heimatuniversität?*	<input type="text" value="Choose"/>	Please state the country of your home university
Does your degree program at your home university include a stay abroad?*	<input type="text" value="Choose"/>	
How many months will you study at Universität Hamburg?*	<input type="text" value="Choose"/>	
Please indicate the type of exchange program.*	<input type="text" value="Choose"/>	
Please enter your supervisor's name.*	<input type="text"/>	
At what level do you wish to study?*	<input type="text" value="Choose"/>	
Which organization is funding your program?*	<input type="text" value="Choose"/>	
What is your funding program called?*	<input type="text"/>	
How much funding will you receive from your funding organization?*	<input type="text" value="0"/>	Amount (EUR)
Will you receive this funding as a one-off payment or monthly instalments?*	<input type="text" value="Choose"/>	
If monthly: How many month do you get the rates?*	<input type="text" value="Choose"/>	If monthly instalments, for how many months will you receive payments?

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14. Please check your selection again.

### VIII Aufbau-, Weiterbildungs- und Kooperationsstudiengänge - WiSe 24/25

If you are already enrolled at Universität Hamburg, the question Was möchten Sie tun? (What would you like to do?) will appear. Select **Studium oder Fach wechseln** (Change degree program or subject) if you wish to change your current degree program or one of your subjects. Also select this option if you are currently transitioning from a bachelor's to a master's program, if you previously completed junior studies, or if you took the pre-semester preparatory course (Propädeutikum) or assessment at a Studienkolleg. Only select < b>Weiteres Studium aufnehmen (Add another degree program) if you wish to apply for another degree program in addition to your current program (double degree). **Your selection does not affect your application—this information is only requested for technical reasons.** If you were already but are no longer enrolled at Universität Hamburg, you cannot select an option here. Click on Weiter (Next) to move to the next step.

#### Subject selection

Study choice (admission restricted)		
Subject	European and International Law (admission restricted)	Save
Degree	Master of Laws	Change
Exam regulations	European and International Law (LL.M.)	
Subject semester	1	

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Save

Save, then open application summary

Application summary

15. Please enter if you were previously enrolled.

### VIII Aufbau-, Weiterbildungs- und Kooperationsstudiengänge - WiSe 24/25

#### Further information on your studies

	Entry	Notes
Please indicate whether you were previously enrolled at a higher education institution*	<input type="text" value="Choose"/>	

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Save, then open application summary

Application summary

## 16. Please select "Ausland" to enter your studies abroad.

### VIII Aufbau-, Weiterbildungs- und Kooperationsstudiengänge - WiSe 24/25

#### Information on your studies to date

Enter periods of study in Germany and abroad here.  
If you studied in Germany and abroad in parallel, always enter the periods of study in Germany.  
Also enter periods of study at German publicly funded distance universities.

Do not include:

- periods of study at private German universities and academies
- periods of study at the Studienkolleg
- pre-semester preparatory course
- junior studies

Only the periods of study entered here will be used to calculate your waiting period. All other information will be used for statistical purposes only. If details of your studies are relevant to your application, you will be prompted to enter these at a later point in your application.

Entry	Notes
<b>Academic history—additional information</b>	
Click on Eintrag hinzufügen (Add entry) to add further entries. Click on Eintrag löschen (Delete entry) to remove any entries you no longer need.	
<b>1. Listing of entries</b>	<b>Notes</b>
Previous studies*	Indicate whether you previously studied in Germany or abroad. Select Ausland (Abroad) for all periods of study outside of Germany.
<input type="button" value="Add entry"/>	

## 17. Please enter your data.

<b>Academic history—additional information</b>	
Click on Eintrag hinzufügen (Add entry) to add further entries. Click on Eintrag löschen (Delete entry) to remove any entries you no longer need.	
<b>1. Listing of entries</b>	<b>Notes</b>
Previous studies*	Indicate whether you previously studied in Germany or abroad. Select Ausland (Abroad) for all periods of study outside of Germany.
From (date)*	(DD.MM.YYYY)
to (date)*	(DD.MM.YYYY) <i>If you are currently enrolled, please enter the current semester in the bis Semester (Up to semester) field.</i>
Degree*	<p><i>If you have completed a bachelor's degree at another university or university of applied sciences, please select Bachelor an Universitäten (Bachelor's degree at a university) or Bachelor an Fachhochschulen (Bachelor's degree at a university of applied sciences).</i></p> <p><i>If you have completed a bachelor's degree without a minor, please select Bachelor of Arts (oNF) (BA) (Bachelor of Arts (no minor) (BA)).</i></p> <p><i>If you have completed a bachelor's degree in teaching, please select your school type from either Bachelor of Arts Lehramt (Bachelor of Arts—teaching), Bachelor of Science Lehramt (Bachelor of Science—teaching) or Erststudium Lehramt (First degree—teaching).</i></p> <p><i>If you have completed a master's degree in teaching, please select your school type under Konsek. Masterstudium LA (Consecutive master's degree—teaching).</i></p> <p><i>If your qualification is not listed, please select Erststudium sonstiger Abschluss in Deutschland (First degree in Germany—other degree), Zweitstudium sonstiger Abschluss in Deutschland (Second degree in Germany—other degree), or Sonstiger Master (Other master's degree). The list is ordered alphabetically.</i></p>
Subject*	<p><i>If you have completed a degree in teaching, please select Educational Science. You do not need to indicate your teaching subject(s) here.</i></p> <p><i>If you have completed a dual bachelor's degree with two equally weighted subjects, please enter just one subject here.</i></p> <p><i>If your previous degree program is not listed, please select Degree program not available. The list is ordered alphabetically.</i></p>
Country*	<i>Please select the country of your study abroad or your final examination.</i>
Art des Auslandsaufenthaltes*	
<input type="button" value="Delete entry"/> <input type="button" value="Add entry"/>	

**18. Please complete the details of your first degree programme here.**  
**ATTENTION** only to be completed for postgraduate programmes!

**VIII Aufbau-, Weiterbildungs- und Kooperationsstudiengänge - WiSe 24/25**

Angaben zum Erststudium

	Entry	Notes
Please indicate whether you have completed your first degree*	<input type="radio"/> Yes <input type="radio"/> No	
Bisherige Studienzeiten - Studiengang*	<input type="text"/>	
Ich habe bzw. werde mein Erststudium an der Universität Hamburg abschließen	<input type="checkbox"/>	
Bisherige Studienzeiten - Name der Hochschule*	<input type="text"/>	
Location of university*	<input type="text"/>	
Bundesland der Hochschule*	<input type="text" value="Choose"/>	Sollten Sie Ihren Abschluss nicht in Deutschland erworben haben wählen Sie bitte "Nicht in Deutschland"
Bisherige Studienzeiten - Land der Hochschule*	<input type="text"/>	
Bitte geben Sie den Typ der Hochschule an, an dem Sie Ihren Abschluss erworben haben / erwerben*	<input type="text" value="Choose"/>	
Degree type*	<input type="text"/>	z.B. Bachelor of Arts
Final grade	<input type="text" value="0,0"/>	Wenn Sie Ihr Erststudium bereits abgeschlossen haben, tragen Sie hier bitte die Note ein.

**19. Please enter your university entrance qualification details in the following section and in the next step upload your documents.**

**VIII Aufbau-, Weiterbildungs- und Kooperationsstudiengänge - WiSe 24/25**

Higher education entrance eligibility


The higher education entrance eligibility refers to the document that you are required to have to commence university studies in your home country. The name of this document varies from country to country. Common names include "high school diploma" or "school leaving certificate."

	Entry	Notes
Date of higher education entrance eligibility*	<input type="text" value=""/> <input type="button" value="📅"/> (DD.MM.YYYY)	
Type of higher education entrance eligibility*	<input type="text" value="Choose"/>	<p>Please indicate the type of higher education entrance eligibility you have obtained.</p> <p><b>Please note that you are only able to study business engineering and socioeconomics at Universität Hamburg with a polytechnic university entrance qualification (completed, incl. the practical component). For all other courses of study the entrance qualification from a polytechnic university is not valid and enrollment is not possible.</b></p> <p>If you have passed the entrance examination for the Department of Socioeconomics, please select § 38 Eingangsprüfung oder Aufnahmeprüfung am FB Sozialökonomie (§ 38 placement test or entrance examination for the Department of Socioeconomics) here.</p> <p>Foreign applicants should refer to the preliminary examination documentation from uni-assist for details of whether their foreign higher education entrance eligibility corresponds to a general or subject-specific university entry qualification.</p> <p>A university degree completed in Germany also counts as higher education entrance eligibility. In this case, select Sonstige Studienberechtigung (Other eligibility) and enter the date and grade on your final record.</p> <p>If none of the options listed here apply to you, please select Sonstige Studienberechtigung/Externerprüfung (allgemeine Hochschulreife) (Other eligibility to study / external examination (general university entrance qualification)).</p>
Country of higher education entrance eligibility*	<input type="text" value="Choose"/>	Please indicate the country where you obtained your higher education entrance eligibility (e.g., secondary school leaving certificate).
Federal state of higher education entrance eligibility*	<input type="text" value="Choose"/>	Please indicate which German federal state issued your higher education entrance eligibility (e.g., Abitur or secondary school leaving certificate).
District of higher education entrance eligibility*	<input type="text" value="Choose"/>	Please specify the German district ("Kreis") in which you obtained your university entrance qualification or your final secondary school degree.
Grade in the higher education entrance eligibility*	<input type="text"/>	<p>If completed or obtained outside Germany you don't need to fill this box.</p> <p>Please enter your higher education entrance eligibility grade as a decimal number (e.g., 2,3).</p> <p>This grade will be rounded up/down to one decimal place (e.g., 1,74 = 1,70; 2,36 = 2,40; 2,45 = 2,50).</p> <p>If you were not awarded a decimal grade, please enter the corresponding value:            Very good = 1,20            Good = 2,00            Satisfactory = 3,00            Sufficient = 3,70</p> <p>If you have obtained a Meister (master craftsperson) or Fachwirt (certified specialist) qualification, please note the information on grade point averages.</p> <p>If no grade is indicated on your academic transcript, please enter 9.9. Please note that if you fail to provide proof of your grade point average, you will be ranked after the last person for whom a grade point average has been determined. The same applies if your grade point average cannot be determined.</p> <p>Please note:            The correct grade is crucial for your placement in the ranking process!</p>
I have further proof of higher education entrance eligibility (HZB) that I obtained earlier.	<input type="text" value="No"/>	<p>In addition to the above information, please let us know if you have obtained further higher education entrance eligibilities prior to the one listed above.</p> <p>For example, this would be the case if you have cited a completed degree as your higher education entrance eligibility, but had previously already obtained a German secondary school leaving certificate or an entrance qualification for the university of applied sciences.</p> <p>To move onto the next section, <b>make sure you click "Save"</b>.</p> <p>If you are or were already enrolled at Universität Hamburg, this information is automatically entered and cannot be changed. The information provided regarding your <b>first higher education entrance eligibility</b> will be used for statistical purposes only and has <b>no effect</b> on the application process.</p>



### VIII Aufbau-, Weiterbildungs- und Kooperationsstudiengänge - WiSe 24/25

Upload - Post graduate programs

	Entry	Notes
Primary degree certificate*	 File upload	Please upload your primary degree certificate Please correct these entries.
Zulassungsbescheid*	 File upload	Please upload your acceptance letter here. Please correct these entries.

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[Save](#) [Save, then open application summary](#) [Application summary](#)

**20. In the cluster 'Applicant's declaration', you'll need to tick the box. Now click on "Save, then open application summary".**

### VIII Aufbau-, Weiterbildungs- und Kooperationsstudiengänge - WiSe 24/25

Applicant's declaration

	Entry	Notes
Applicant's declaration*	<input type="checkbox"/>	I hereby declare that all of the above statements are true and correct and that I will not be hindered from accepting an offer of admission owing to military service, civil service in lieu of military service, or any other circumstances. Furthermore, I am aware that enrollment cannot proceed until I have provided verification of adequate health insurance coverage by submitting a certificate in the required form from a health insurance company (see also <a href="http://www.uni-hamburg.de/ky">www.uni-hamburg.de/ky</a> ). I hereby consent to the disclosure of data to the relevant school, examination office, and the State and University Library for organizational and examination purposes, and to the use of my most recent correspondence address for alumni services. I hereby further declare that I am not enrolled at Universität Hamburg under any other student ID number.

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[Save](#) [Save, then open application summary](#) [Application summary](#) [Check for completeness](#)

**21. Now click on "Check for completeness". If any required information is incomplete, you'll be asked to fill it in.**

Sections	
Name	Status
Introduction	
Personal details	OK
Correspondence address	
Information on your chosen degree program	OK
Further information on your studies	OK
Information on your studies to date	
Angaben zum Erststudium	
Higher education entrance eligibility	
Upload - Post graduate programs	
Applicant's declaration	OK
Final declaration	OK

Application status	
The application's tracking number is : BW-1930338 Please use the tracking number for any further communication about the application.	

Information on change of studies/subject	
What do you want to do?	Start further studies

Study choice (admission restricted)	
Degree	Master of Laws
Exam regulations	European and International Law (LL.M.)
Subject semester	1

[Check for completeness](#) [Applications overview](#)

22. **Carefully check your entries. If everything is correct, send off your application electronically by clicking on submit.**

### VIII Aufbau-, Weiterbildungs- und Kooperationsstudiengänge - WiSe 24/25

Final declaration

Entry	Notes
Final declaration* <input type="checkbox"/>	<p>I hereby confirm that all of the information provided in this application is complete and accurate to the best of my knowledge and belief.</p> <p>I am fully aware that false information will result in the withdrawal of an offer of admission (Section 26 of the University Admission Bylaws (UniZS)).</p>

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Save Save, then open application summary Application summary Check for completeness

23. **In order to print your application, please do the following:**  
**After submitting your application via the "Send" button, switch to the print view by clicking on the "Print" button.**  
**Use the print function in your browser ("File > Print" or the shortcut "Control + P") to print your application.**

My applications

## Print application

Print application

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You can now download the print version of your application.

**Bewerbungsuebersicht**

**After you'll sent the application electronically, please send the PDF-version of the application electronically to your exchange coordinator.**

24. **When your exchange coordinator has received the hard copy of your application, he/she will send it along with a confirmation of supervision ('Koordinatorenbescheinigung') to the university's Campus Center where your semester documents will be processed.**
25. **The provisional semester pass and the public transport ticket are provided digitally. Further information can be found at: <https://www.uni-hamburg.de/campuscenter/studienorganisation/studienverlauf/beitraege-gebuehren/semesterbeitrag/semesterticket>**