

OFFICIAL TRANSLATION OF

**Satzung über besondere Zugangsvoraussetzungen für die
Studiengänge der Fakultät für Wirtschafts-
und Sozialwissenschaften**

Vom 26. Januar 2022

(Amtliche Bekanntmachung Nr. 22 vom 25. Februar 2022)

**THIS TRANSLATION IS FOR INFORMATION ONLY –
ONLY THE GERMAN VERSION SHALL BE LEGALLY
VALID AND ENFORCEABLE!**

**Bylaws Regarding the Special Conditions of Admission for
Degree Programs in the Faculty of Business, Economics and
Social Sciences**

dated 26 January 2022

On 14 February 2022 in accordance with Section 108 subsection 1 of the Hamburg higher education act (Hamburgisches Hochschulgesetz – HmbHG) dated 18 July 2001 (HmbGVBl p. 171), last amended on 17 June 2021 (HmbGVBl. p. 468), the University's Executive University Board ratified the Bylaws Regarding the Special Conditions of Admission for Degree Programs in the Faculty of Business, Economics and Social Sciences adopted by the Faculty Council of the Faculty of Business, Economics and Social Sciences on 26 January 2022 pursuant to Section 91 subsection 2 number 2 HmbHG.

Section 1

Special conditions of admission

1. Master of Arts in International Criminology

The following special admission requirements shall apply to the consecutive Master of Arts in International Criminology:

- a) First higher education degree (e.g., bachelor's degree, degree from a university of applied sciences, *Diplom*, *Magister*, or *Staatsexamen* [state examination]) in the social sciences (e.g., sociology or political science), law, or another subject providing a meaningful basis for the Master of Arts in International Criminology.
- b) Confirmation from the applicant of sufficient English proficiency to actively participate in classes held in English, understand specialist literature in English, and present academic findings verbally and in writing (including examinations).

2. Master of Arts in Journalism and Mass Communication

The following special admission requirements shall apply to the consecutive Master of Arts in Journalism and Mass Communication:

- a) Relevant first higher education degree:
 1. In journalism, mass communication, or publishing or with a focus on mass communication. At least 60 ECTS credits must have been earned in journalism and/or mass communication courses. Media studies courses that have been verified to have a focus on social sciences or mass communication may be credited toward the requisite 60 ECTS credits,or
 2. In social sciences with a focus on journalism and/or mass communication: At least 60 ECTS credits must have been earned in social sciences courses and at least 18 ECTS credits in journalism and/or mass communication courses.
- b) Knowledge in methods of empirical social research totaling at least 9 ECTS credits.
- c) Preprogram internships lasting at least eight weeks in the field of journalism, public relations, or media research, of which at least four weeks in the field of journalism. Applicants who are only able to verify a four-week internship may nevertheless be considered for admission provided that a letter of acceptance for an additional preprogram internship of at least four weeks is submitted with the application.
- d) Confirmation from the applicant of sufficient English proficiency to actively participate in classes held in English, understand specialist literature in English, and present academic findings verbally and in writing (including examinations).

3. Master of Arts in Political Science

The following special admission requirements apply to the Master of Arts in Political Science with areas of specialization in comparative and regional studies and international political theory:

- a) First higher education degree in political science or with a focus on political science or social sciences. This means that at least 45 ECTS credits must have been earned in political science or social sciences courses.
- b) Confirmation from the applicant of sufficient English proficiency to actively participate in classes held in English, understand specialist literature in English, and present academic findings verbally and in writing (including examinations).
- c) Evidence of knowledge in the following areas:
 1. Methods of empirical social research totaling at least 12 ECTS credits.
 2. Political theory and international relations totaling at least 15 ECTS credits.

4. Master of Arts in Sociology

The following special admission requirements apply to the Master of Arts in Sociology:

- a) First degree in sociology or with a sociology or social sciences focus.
- b) Confirmation from the applicant of sufficient English proficiency to actively participate in classes held in English, understand specialist literature in English, and present academic findings verbally and in writing (including examinations).

5. Master of Science in Economics

The following special admission requirements shall apply to the consecutive Master of Science in Economics:

- a) First degree in one of the following:
 1. A bachelor's degree program in economics at Universität Hamburg or a comparable degree program at another higher education institution.
 2. A bachelor's degree program that includes content that goes beyond the basic fundamentals of economics— for this, the following courses are prerequisites:
 - a. Two courses in basic economics (e.g., microeconomics and macroeconomics).
 - b. Three courses in mathematics, statistics, and econometrics, of which at least one course must be in mathematics and one course in statistics or econometrics.
 - c. Three advanced courses in theoretical and applied economics, of which at least one course must be in theoretical economics and one course in applied economics.

For this, each course must be equivalent in content and scope to a lecture of two credit hours per week at Universität Hamburg. Performance in the aforementioned

mathematical courses may alternatively be substituted with a GRE revised General Test with at least 155 points on the quantitative section, or at least 700 points on a GRE Mathematics Subject Test.

3. From a mathematically oriented bachelor's degree program (e.g., mathematics, business mathematics, or statistics). Proof of courses must be provided for the areas of linear algebra, analysis, and either statistics or econometrics. Performance in the aforementioned courses may alternatively be substituted with a GRE revised General Test with at least 155 points on the quantitative section or at least 700 points on a GRE Mathematics Subject Test.
- b) Proof of English language proficiency through one of the following tests at the level indicated:
1. A revised TOEFL paper delivered test: at least 22 points per skill (reading, listening, writing).
 2. An internet-based TOEFL test (test date scores): 92 points with at least 22 points per skill (listening, writing, speaking, reading).
 3. International English Language Testing System (IELTS)—Academic: overall band score at least 6.5 (good competent user) with at least 6.0 per skill.
 4. Cambridge Certificate of Advanced English (CAE).
 5. Cambridge Certificate of Proficiency in English (CPE).
 6. Cambridge Higher Business English Certificate (BEC).

The test must have been taken within the last two years.

If the required proof of English language competence cannot be provided by the end of the application deadline, the applicant will still continue to be considered for admission provided that proof of registration for one of the aforementioned tests has been enclosed with the application. Subsequent proof of English language proficiency must be submitted without undue delay and no later than 31 May.

- c) In individual cases, applicants may be considered whose qualifications are comparable to those listed in 5.a above.

6. Master of Science in Politics, Economics and Philosophy (PEP)

The following special admission requirements shall apply to the consecutive Master of Science in Politics, Economics and Philosophy (PEP):

- a) A bachelor's degree in economics from Universität Hamburg or in a comparable degree program from another higher education institution, a comparable academic degree with a focus on economics, or a first higher education degree in political science or philosophy.
- b) Proof of English language proficiency through one of the following tests at the level indicated:

1. A revised TOEFL paper delivered test: at least 22 points per skill (reading, listening, writing).
2. An internet-based TOEFL test (test date scores): 92 points with at least 22 points per skill (listening, writing, speaking, reading).
3. International English Language Testing System (IELTS)—Academic: overall band score at least 6.5 (good competent user) with at least 6.0 per skill.
4. Cambridge Certificate of Advanced English (CAE).
5. Cambridge Certificate of Proficiency in English (CPE).
6. Cambridge Higher Business English Certificate (BEC).

The test must have been taken within the last two years.

If the required proof of English language competence cannot be provided by the end of the application deadline, the applicant will still continue to be considered for admission provided that proof of registration for one of the aforementioned tests has been enclosed with the application. Subsequent proof of English language proficiency must be submitted without undue delay and no later than 31 May.

- c) Proof of knowledge, usually in the form of a transcript of records or similar documentation, for the following:
 1. For applicants with a bachelor of science in economics from Universität Hamburg, a comparable degree from another university, or a comparable degree with a relevant economic focus:
 - a. Lectures in mathematics, statistics, and econometrics of at least 15 ECTS credits.
 - b. Advanced classes in economics of at least 24 ECTS credits.
 2. For applicants with a relevant first higher education degree in political science: Courses in methods of empirical social research totaling at least 12 ECTS credits.
 3. For applicants with a relevant first higher education degree in philosophy: Courses in formal methods (e.g., logic and argumentation theory, decision theory, mathematics) totaling at least 8 ECTS credits.

7. Master of Arts in International Business and Sustainability (MIBAS)

The following special admission requirements shall apply to the consecutive Master of Arts in International Business and Sustainability (MIBAS):

- a) First higher education degree in socioeconomics or an equivalent social sciences, economics, or law degree. In exceptional cases, graduates of other academic degree programs may be admitted.
- b) Applicants must demonstrate successful completion of examinations accounting for
 1. At least 15 ECTS credits from at least four of the following areas (business administration foundation course, balance sheets, financing, investment,

marketing, business management, management accounting, HR, organization, information systems, production, and taxation)

2. At least 12 ECTS credits in academic methods (quantitative methods and/or qualitative methods).

All applicants must provide an overview of the modules included in their degree (usually a transcript of records or similar documentation).

- c) Proof of English language proficiency through one of the following tests at the level indicated:
 1. A revised TOEFL paper delivered test: at least 22 points per skill (reading, listening, writing).
 2. An internet-based TOEFL test (test date scores): 92 points with at least 22 points per skill (listening, writing, speaking, reading).
 3. International English Language Testing System (IELTS)—Academic: overall band score at least 6.5 (good competent user) with at least 6.0 per skill.
 4. Cambridge Certificate of Advanced English (CAE).
 5. Cambridge Certificate of Proficiency in English (CPE).
 6. Cambridge Higher Business English Certificate (BEC).

The test must have been taken within the last two years. English language competence must be substantiated at the latest upon enrollment.

8. Master of Arts in Human Resource Management

The following special admission requirements shall apply to the consecutive Master of Arts in Human Resource Management:

- a) First higher education degree in socioeconomics or an equivalent social sciences, economics, or law degree from a higher education institution. In exceptional cases, graduates of other academic degree programs may be admitted. Applicants must also have relevant vocational training or work experience (or completed a relevant internship) of at least three months.
- b) Moreover, fundamental interdisciplinary knowledge must be substantiated through the successful completion of courses totaling at least 30 ECTS credits in the following areas:

Employment and labor law (at least 10 ECTS credits).

Methods of empirical social research and statistics (at least 10 ECTS credits).

The ECTS credits for the bachelor's thesis shall likewise be taken into consideration, provided that the thesis dealt with a human resources topic.

9. Master of Arts in Labor, Economics and Society (Economic and Sociological Studies)

The following special admission requirements shall apply to the consecutive Master of Arts in Labor, Economics and Society (Economic and Sociological Studies):

- a) a first higher education degree in socioeconomics or an equivalent social sciences or economics degree from a higher education institution; Graduates of other degree programs may be admitted provided it may meaningfully serve as the basis for the master of science.
- b) Written confirmation that the applicant has sufficient knowledge of English to follow social sciences and economics classes, read specialist literature, and complete oral and written examinations in English.

10. Master of Science in Health Economics and Health Care Management

The following special admission requirements shall apply to the consecutive Master of Science in Health Economics and Health Care Management.

- a) First higher education degree in socioeconomics with a focus on business administration or economics or a degree in business administration, economics, health economics, industrial engineering and management, or a comparable degree program.

A degree program is considered comparable if the following fundamental subjects are included:

1. Mathematics: at least 5 ECTS credits.
2. Statistics: minimum of 5 ECTS credits for descriptive statistics and 5 ECTS credits for inductive statistics.
3. Business administration: an in-depth introduction to management studies with a minimum of 5 ECTS credits and a module on management accounting / cost and performance accounting with a minimum of 5 ECTS credits.
4. Economics: microeconomics with a minimum of 5 ECTS credits.

All applicants must provide an overview of the modules included in their degree (usually a transcript of records or similar documentation).

- b) Written confirmation that the applicant has sufficient knowledge of English to follow economics classes in English, read specialist literature, and complete oral and written examinations in English.

11. Master of Science in Interdisciplinary Public and Nonprofit Studies

The following special admission requirements shall apply to the consecutive Master of Science in Interdisciplinary Public and Nonprofit Studies:

- a) Applicants must demonstrate a first higher education degree that meets one of the following three criteria:
 1. A bachelor's degree in socioeconomics from Universität Hamburg or in a comparable interdisciplinary socioeconomics degree program.
 2. A bachelor's degree in business administration, political science, law, social sciences, sociology, or economics.

3. In exceptional cases, graduates of other academic degree programs may be admitted to the extent that any such program provides a meaningful basis for the Master of Science in Interdisciplinary Public and Nonprofit Studies.
- b) Confirmation from the applicant of sufficient English proficiency to actively participate in classes held in English, understand specialist literature in English, and present academic findings verbally and in writing (including examinations).

Section 2

Compensation for disadvantages

Upon the submission of an application, appropriate compensation for disadvantages shall be granted, provided that an applicant can credibly demonstrate that he or she has been placed at a disadvantage compared to other applicants as he or she is unable to substantiate special conditions of admission in the designated manner or within the designated period of time on account of a disability. The disability representative must be consulted pursuant to Section 88 subsection 3 HmbHG.

Section 3

Extended submission deadlines

If an applicant still has outstanding examinations that must be completed in order to acquire their first higher education degree, they may nevertheless apply for admission to a master's degree program pursuant to the provisions set forth in Section 39 subsection 2 HmbHG if, based on the course of studies and in particular on an applicant's examination performance to date, it can be expected that the applicant will reasonably receive their degree by the end of the first semester of the master's degree program. Admission to the program may be permitted on the condition that the degree has been awarded by the end of the reenrollment period for the second semester of the master's degree program.

Section 4

Effective date

The Bylaws Regarding the Special Conditions of Admission shall become effective on the day following official publication by Universität Hamburg.

Hamburg, 25 February 2022

Universität Hamburg